|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| |  | | --- | |  | | | | | |
| **List of documents/details required for Final trading approval of shares** | | | | |
| **issued on Preferential/Private Placement basis**  **Timeline for filing the Application with Exchange: - The Issuer *shall make an application to the exchange/s for listing within 7 working days from the date of grant of listing approval by the stock exchange/s. In case of delay in making application, the Exchange shall levy fine as per SEBI circular no SEBI/HO/CFD/DIL2/CIR/P/2019/94 dated August 19, 2019.*** | | | | |
|  |  | | |  |
| Sr. No. | List of Documents/ details to be submitted | | | Yes/No/Not Applicable |
| 1 | NSDL/CDSL credit confirmation for credit of specified securities to the beneficiaries accounts | | |  |
| 2 | Confirmation from the Issuer that the entire pre-preferential holding (if any) and shares allotted pursuant to preferential allotment shall be locked-in as per the provisions of Regulation 167 of SEBI (ICDR) Regulations 2018. | | |  |
| 3 | In case of shortfall in lock-in of pre-preferential holding as on date of final trading approval application, kindly provide transaction statements and NSDL/CDSL credit confirmation reflecting the extension of the same. | | |  |
| 4 | Certificate from / Practicing Chartered Accountant/ Practicing Company Secretary for the following confirmations: As per Annexure I | | |  |
| 5 | Copy of the latest listing approval granted by the Exchange in case application is filed beyond 7 working days from NSE listing approval | | |  |
| **Note: Kindly consider a Tentative Date in the case of Trading approval date** | | | | |
|  | | | | |
|  | | Date |  | |
|  | | Place |  | |
|  | | Authorised Signatory and Stamp of the Issuer |  | |
|  | | Name |  | |
|  | | Designation |  | |

**Annexure I**

**Format of the Certificate from Practicing Chartered Accountant/ Practicing Company Secretary for the following confirmations:**

**Pre-preferential holding of the allottee/s**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of the allottee** | **Relevant Date** | **Shareholding as on Relevant Date** | **Shareholding immediately prior to the allotment** | **Qty locked in** | **Lock-in details** | |
| **From** | **To** |
|  |  |  |  |  |  | |

**Shares allotted pursuant to preferential allotment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Allottee** | **No. of Equity shares allotted** | **Distinctive Nos.** | | **Lock-In expiry date as per depository credit confirmation.** |
| From | To |
|  |  |  |  |  |

**General Instructions for filling up the application**

1. Submit the Listing Application only on NEAPs (NSE Electronic Application Processing System) on the following URL: [**https://neaps.nseindia.com/NEWLISTINGCORP/**](https://www.connect2nse.com/LISTING/)
2. If a particular field/detail in the application forms is not applicable, please mention the same as 'Not Applicable'
3. Based on the details/documents submitted by the Applicant on NEAPs, the Exchange shall grant in-principle approval for listing of the securities to enable the depositories to credit the same to the beneficiary’s accounts. The final listing and trading permission shall be granted by the Exchange upon receipt of the documents mentioned in the letter granting in-principle approval.
4. The Exchange reserves the right to ask for documents other than those mentioned above.
5. For further clarifications please reach to the concern Exchange Officer. The details (contact no and E-mail Id) are available to NEAPS portal.

Path: - NEAPS >> Help >> Contact us

1. Generally, the Exchange reverts to the company with the queries/approval on the application on same day if submitted before 4 PM. However, additional day(s) may be required on case-to-case basis.